

OXFORD CITY CENTRE STREET SCENE MANUAL - RISK REGISTER					Feb-10						
	Risk/Uncertainty Identification	Risk/Uncertainty Mitigation		Impact	Risk Assessment						
Risk Ref	Description of the cause, the risk/uncertainty that could happen and the impact (positives or negatives) <i>cause<->event<->impact</i>	Description of actions taken or controls in place to reduce risk/uncertainty, incl. contingency plans (include dates where new actions added)	Risk Owner	Impact Category	Date Assessed	Impact	Likelihood	Mitigation Status	Risk Reporting Level	Reason for Change	Risk to be carried over to next year? Y/N If no, state reason.
SSMR 1	Approved document is not used by scheme designers	Authors are employees of city and county councils; other officers have also been closely involved. There has been extensive consultation to ensure manual is realistic and useful. Officers will monitor how well the document is being applied	MK	Performance & Reputational	09-Feb-10	4	2	1	DIRECTOR		Y
SSMR 2	Application of manual results in unacceptable costs to the county council	Manual allows considerable flexibility. Cost implications have been considered - there are some potential savings as well as extra costs. Initiatives likely to result in major costs will be reported to Cabinet	MK	Financial	09-Feb-10	3	2	1	SERVICE		Y
SSMR 3	After approval, city council administration changes and rejects manual in current form	Consultation has included local members and a city council scrutiny committee; opposition members have had many opportunities to comment and have been broadly supportive	MK	Performance & Reputational	09-Feb-10	3	2	1	SERVICE		Y
SSMR 4	Subsequent parts of the manual are never written	Part one stands alone as a statement of common policies and processes and establishes agreed materials for use in the city centre. Other parts are very important and would strengthen part one, but part one is by no means redundant without them. Work is underway on a historic context study and some work has been done on detailed technical guidance - all of which will	MK	Performance & Reputational	09-Feb-10	3	3	1	DIRECTOR		Y
SSMR 5	Schemes are implemented that adhere to the manual but prove to be unpopular with the community	Extensive consultation with community groups has taken place; most groups are supportive overall. The manual also requires a high degree of consultation with the community on individual schemes.	MK	Performance & Reputational	09-Feb-10	4	1	1	DIRECTOR		Y
SSMR 6	Manual is approved and applied but community groups who have not responded to consultations or have been "missed" oppose it	Consultation has been extensive; officers believe no major interest groups have been missed. If any have, they will have an opportunity to influence schemes through the consultation process set out in the	MK	Performance & Reputational	09-Feb-10	3	1	1	SERVICE		Y